

**CITY OF BECKER**  
**JOB ANNOUNCEMENT**  
**Public Works & Parks Assistant Director**  
**Regular Full-Time**

**DEPARTMENT:** Public Services

**HIRING PAY RANGE:** \$58,836 - \$83,065

**APPLICATION DEADLINE:** Post marked by June 20, 2018 for consideration for first round interviews. Open until filled.

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**Come work as a Public Works & Parks Assistant Director at a growing municipality that offers great benefits with opportunities to advance and learn alongside accomplished city and business leaders.**

**City of Becker Background**

The City of Becker is bordered by the Mississippi River and located in central MN (Sherburne County) with a population of nearly 5,000. Within an hour's drive to the Twin Cities, you will have access to a plethora of arts, sports activities and entertainment opportunities. Engaged citizens in the City of Becker provide the spirit and energy needed to sustain a healthy and prosperous community. Becker is a city where the remnants of historical town planning coincide with current development patterns. Becker is a statewide leader for instructional technology and has been recognized as an Apple Distinguished School since 2012. The Becker Community Center accommodates civic organization meetings and provides indoor activities for all ages to enjoy. Becker has a variety of parks, trails, athletic fields and playgrounds for the outdoor sports enthusiasts. Becker is also home to the Pebble Creek Championship Golf Course.

**City of Becker Core Values**

- Leadership: identifying issues and developing solutions
- Excellence: providing valuable and accurate information
- Trust: earning and maintaining the trust of our citizens
- Innovation: applying creative ideas to solve city problems
- Collaboration: developing a network that adds value to the organization
- Stewardship: taxing and spending in a responsible manner
- Transparency: including our taxpayers in the process
- Professionalism: hiring, training, and recognizing exceptional staff/City Council
- Accountability: reporting to our residents

**Duties and Responsibilities**

Performs executive and administrative duties, with technical/specialized knowledge, to manage a major division of the public services department that encompasses critical water quality systems & processes and a variety of city-owned facilities and physical assets. Major facilities include a Class A wastewater treatment plant and collection system, a water treatment plant and distribution system, city-owned surface infrastructure (streets) and a storm sewer system, city trails and park amenities, and assigned municipal buildings. Responsible for the administration, general supervision, operations and short and

long-term planning for the City's Streets and Parks. Responsible for assigning and directing work, monitoring and evaluating performance, recommending the hiring, transfer, suspension and discharge of employees, and recommending the adjustment of employee grievances. Manages division to promote the effective and efficient use of resources. Serves as the department's primary staff person to the Public Works Committee. The incumbent is expected to provide exemplary customer service to the community and direct work using environmentally-friendly or conscientious processes.

### **Minimum Requirements**

- High School Diploma.
- Eight years of experience in the operation, including at least two years as part of management, of a Class A or B system or facility or industrial facility.
- Supervisory experience that included responsibility for scheduling, leading/directing, and training others.
- Valid Minnesota Class A or B commercial driver's license or ability to obtain within employer's time-frame and a satisfactory driving record.
- Class A wastewater operator's certificate.
- Must meet the City's emergency response time requirement of 60 minutes or 60 miles (for in-person response).

### **Preferred Qualifications**

- Associate degree or Bachelor's Degree in water/wastewater technology or closely related program OR two years of college or technical training in biology, environmental science, chemistry or closely related field.
- Additional post-secondary education in chemical, civil, environmental, mechanical, or sanitary engineering.
- Two or more years of managerial experience in maintenance, repair, and construction of comparable facilities, systems, and infrastructure.
- Greater experience with full supervisory responsibilities over a group of full-time employees.
- Strong technical/mechanical background with demonstrated skills in troubleshooting/problem-solving a variety of operating concerns/issues with equipment, machinery, mechanical systems, and processes.
- Class C water operator's certificate.
- Tree inspector's certificate.

A full job description and application are located to the right. Please submit application and resume to Becker City Hall, Attn: Human Resources, 12060 Sherburne Ave., Box 250, Becker, MN 55308 or email to [jblesi@ci.becker.mn.us](mailto:jblesi@ci.becker.mn.us) by June 20, 2018 to be considered for the first round of interviews. Position open until filled.

The City of Becker will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, or status with regard to public assistance.

### **An Equal Opportunity/Affirmative Action Employer**

12060 Sherburne Avenue North \* P.O. Box 250 \* Becker, Minnesota 55308  
763.200.4247 \* Fax 763.261.4411