

**MWOA Executive Board Meeting – August 31, 2011
St. Cloud Maintenance Facility– St. Cloud, MN**

Members Present: **Linda Mullen** **Jim Miller** **Steve Daniels**
 Dianne Navratil **Howard Jacobson** **Todd Carlson**
 Joe Rubbelke **Butch Hybbert** **Chris Kleist**
 Brian Mehr **Greg Guerrero** **Jeff Janiksela**
 Rick Olson

Members Absent: **None**

Guests Present: **None**

President Mullen called the Meeting to order at 11:36 a.m. at the City of St. Cloud Maintenance Facility in St. Cloud. Motion by Todd Carlson, Second by Joe Rubbelke to approve the minutes of the June/July Board Meeting passed.

2011 Annual Meeting

The members present had just reviewed the arrangements for the 2011 Annual Conference so Linda Mullen reported no further comments were in order at this time.

2012 Annual Meeting

President Mullen reviewed the wrap-up discussion regarding the evaluations for the recent meeting in Grand Rapids. The majority of the responses were in full support of the continuance of the Grand Rapids location and venue. As there were no substantial issues with continuance of the Timberlake Lodge to host the meeting, Sec.Treas. Miller will negotiate the 2012 meeting arrangements and will incorporate minor improvements for the arrangements and execute a viable contract for 2012. The Arrangements Committee will continue to evaluate options and improve the conference on an annual basis.

Committee Reports

Membership Committee update – Brian Mehr reported that the Training Coalition continues to work to improve the communication so that training calendars can remain current and avoid stacking of meetings or training events. Board Directors and Section officers along with any Committees conducting training sessions need to secure dates and put them on the website schedule to assist with this effort. In other communication Brian indicated that the CSWEA MN Section continues to work on acceptance of the MOU and the most current edition is available for further discussion at the December Board Meeting.

The Section Directors reported on recent and upcoming Meetings. Butch Hybbert indicated the SW meeting will be held in November at Luverne the 16th. The NE Section is planned to be in Hermantown on October 25th. The SE Section will be in Owatonna in November. The NW Section is still contemplating getting a meeting scheduled in the next year. Metro Suburban

Section has had some issues with Section Officers vacating positions and will be looking to hold a meeting before the end of the year to take care of those issues.

Sec/Treas Miler reported that he will be meeting with the Budget and Finance Committee in early September to discuss the year to date financial position and also project year end status and prepare the 2012 Draft Budget for review and approval by the Board at the December Meeting.

There was no Old Business

New Business

There was a short discussion regarding membership activities and possible expansion of efforts with the Committee to finalize the powerpoint for use on the web and presentations at events.

There was also discussion about looking further into the transition or succession planning for the Ast. Sec/Treas to Sec/Treas. position. Linda and Howard will proceed with solicitation and defining the transition process and present their findings at the December Board Meeting. Jim will assemble the duties and job description and forward to Linda and Howard.

The next Executive Board Meeting will be held in St. Cloud with the tentative dates set as the 8th or the 1st should the 8th not work out.

With no further business before the Board a motion by Butch Hybbert, Second by Joe Rubbelke, passed at 12:28 p.m.

Respectfully submitted by Sec/Treas. James E. Miller